

NOTIFICATION

(No: Estt-5/220/2018. Dated 02-05-2018)

Applications are invited for selection to the posts of **FULL TIME SOCIAL COUNSELORS ON CONTRACT BASIS** to work in Central Prisons, Visakhapatnam, Rajamahendravaram, Nellore and Kadapa, to counsel the Prisoners and provide assistance to needy prisoners. The following are eligible criteria.

- a. **No. Of Posts** : 04 (FOUR)
Central Prison, Visakhapatnam = 01
Central Prison, Rajamahendravaram = 01
Central Prison, Nellore =01
Central Prison, Kadapa =01
- b. **Qualifications:-**
➤ Master's Degree in Psychology
➤ P.G. Diploma in Counselling with minimum 3 years of experience in Counselling.
➤ Ability to work on computer and capable of using M.S. Office package.
- c. **Age Limit (as on 01-04-2018)**
➤ Minimum Age: 25 Years
➤ Maximum Age: 42 Years
➤ Age relaxation is admissible up to a maximum of five years to the candidates belongs to a Backward Class or Scheduled Caste as per rules.
- d. **Rule of Reservation:** As per the rule of reservation detailed by the Department of A.P. Women Development, Child and Disabled Welfare and A.P. State and Subordinate Service Rules, 1996, the above (4) vacancies shall be filled on contract basis, as per the roster points as follows.
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|------------------|---|----------------|
| <u>Sl.No.1</u> | - | <u>OC (W)</u> |
| <u>Sl.No. 2</u> | - | <u>SC(W)</u> |
| <u>Sl.No.-3</u> | - | <u>OC</u> |
| <u>Sl.No. 4-</u> | | <u>BC-A(W)</u> |
- e. **Mode of Selection:-**
➤ A Committee constituted by the Government vide G.O Rt. No. 225 Home (Prisons & Fire) Department. Dated.07-04-2016 will select suitable candidates purely on merit basis by conducting Interview.
- f. **Payment of Honorarium:-**
➤ The post of Social Counsellor shall be filled on Contract basis for a period of 12 months from the date of appointment on a consolidate pay of Rs.19,000/- per month for each Social Counsellor.
- g. **Counselling skills:-**
➤ Positive regard / respect for the client
➤ Empathy & caring
➤ Self aware & culturally sensitive
➤ Good listener & maintain confidentiality
➤ Clear in communication
➤ Non-Judgmental & accepting attitude
➤ Ethics.
- h. **Authority:**
➤ G.O Rt. No. 145, Home (Prisons) Department. Dated 17-01-2013
➤ G.O Rt. No. 225 Home (Prisons & Fire) Department. Dated 07-04-2016

- i. Last date for accepting the applications : 18-05-2018
By hand/through Regd. Post
- j. Interview date : Interview date and venue will be
intimated to the eligible candidates
through post or e-mail or Phone,
after scrutiny of applications .
- k. How to Apply:

- Interested candidates fulfilling the above eligibility criteria may apply for the above said post on a full scope paper duly typed along with resume duly enclosing the copies of relevant certificates such as, Date of Birth, Educational Qualifications, Caste, experience, Aadhar etc., and passport size photo and send the same by Regd. Post/By hand to "The Director General of Prisons and Correctional Services, Andhra Pradesh, D. No. 24-28/1-8A, Durgapuram, Opp. Modern Super Bazaar, Vijayawada-520003, on or before the stipulated date. No application will be entertained after the stipulated date.

l. Important Instructions:

- Documentary proof of age, qualifications, residence, Caste, Aadhar and address to be submitted along with application.
- The DG of Prisons and CS., A.P will reserves the Right either to reject or accept any application without assigning any reasons and no correspondence will be entertained in this regard.
- Decisions of the DG of Prisons and CS, A.P in all matters regarding eligibility, conduct of interview, other tests and selection would be final and binding on all candidates. No correspondence will be entertained in this regard.
- Appointment of selected candidate is subject to his/her being declared medically fit as per the requirement of Prisons Department.
- Selected candidates shall be required to work in any of the above (4) vacancies, i.e. Visakhapatnam, Rajamahendravaram, Nellore and Kadapa, irrespective of their native/residence.

Note: For any further details, they may contact the Administrative Officer of this office on 9494632007.

Place: Vijayawada,
Dated: 02-05-2018

Sd/- Ray Vinay Ranjan
Director General of Prisons
and Correctional Services

//True copy forwarded by Order//

Kto
Inspector General of Prisons